



## ACCOUNTING & TAX SERVICES

Pamela Nydam, RTRP

Hello,

I hope this letter finds you in good health and high spirits. I am writing to inform you of an exciting change that has occurred within my business. I have recently sold to another highly respected professional, who will be taking over the responsibility of providing you with exceptional service.

I sincerely appreciate your trust in me and will forever be thankful for your loyalty, support, and friendship over the years. It is with mixed emotions that the time has come for me to focus on the next chapter of my life.

After an exhaustive search, I am pleased to let you know that I have decided to transfer my operation to Nicholas Hammond of Palmer Hammond Tax Services. Nick and his staff embody the same dedication, values, and ethics that I have built my practice around.

The benefits of using Palmer Hammond Tax Services are:

- Nick and his staff have worked to implement many of our processes to ensure a smooth transition.
- I've made myself available on a consultative basis throughout this year for Nick and his staff.
- Nick is keeping my office in Millbury open, but you can also now use his office in Auburn too.
- Nick's pricing is comparable to my own pricing and is very reasonable.
- For bookkeeping clients- I will finish work through December 31, and we will work together to transition you to Palmer Hammond for January 1, 2025.

To ensure a smooth transition and make sure Nick's office has all they need to prepare for this year's tax season, I have enclosed a release form so that I can provide Palmer Hammond Tax Services with your prior year's tax records. **Without this, I will be unable to share any of your personal financial information.** Please sign, date, and return at your earliest convenience. You can mail it (addressed envelope enclosed), e-mail it to [contactus@palmerhammond.com](mailto:contactus@palmerhammond.com) or electronically opt-in.

The Palmer Hammond transition team will be reaching out to you to answer any questions you may have and personally assist you in whatever you need in this transition. If you'd like to proactively set up a phone or Zoom meeting, you can call 508-832-0114; Please feel free to also call me with any questions. Also enclosed is a FAQ (Frequently Asked Questions) form that will answer many of your questions.

Thank you for the many years you have trusted me and Nydam Accounting & Tax Service to prepare your tax returns. It has been a pleasure getting to know you and I wish you all the best.

Best Wishes,

Pamela Nydam  
Principal  
Nydam Accounting & Tax Service LLC